

TOWN OF ALLEGANY
BOARD OF FIRE COMMISSIONERS
186 West Main Street, Allegany, NY 14706

February 11, 2016

The monthly meeting of the Town of Allegany Board of Fire Commissioners was held at 7:00pm in the Commissioner's office of the Allegany Fire Hall, 186 W. Main Street, Allegany, NY 14706.

The meeting was called to order by Chairman Stan Hedden with the following members present: Frank Hall, Ron Lemon, Roy Rogers, and Jill Stady. Also present was Rick Stady, District Chief and Don Peters, Knapp Creek Chief. Bob Wenzel was excused.

The secretary read the minutes from the January 14th meeting; regular and organizational. A motion to accept the regular and organizational meeting minutes was made by Frank Hall and seconded by Roy Rogers. Board carried.

The treasurer, Jill Stady reviewed the invoices stated below for February 2016.

The following invoices were audited by the members and presented for payment:

Knapp Creek	\$1,516.67
Robert Wenzel	\$347.40
Jill Stady	\$512.10
Emergency Reporting	\$99.00
Time Warner Cable	\$173.27
National Grid	\$544.48
Verizon	\$171.91
Cattaraugus County DPW	\$144.54
NYSEG	\$1,511.82
US Postal Service	\$25.70
AFDNSY	\$500.00
Cardmember Services	\$1,544.02
Billings Sheet Metal	\$125.38
FDM Preferred Insurance	\$53,126.00
Rescue Source	\$39.95
AREMS	\$500.00
Triad Snyergy	\$600.90
Ganoung's Fire Protection	\$168.00
Bradford Publishing	\$21.02
Saia Communications	\$107.50
The NYS Fire Academy	\$25.00
Auto Plus	\$64.85
Burt Young Sales Center	\$29.97
Total	\$61,399.48

A motion to pay the invoices as presented and transfer the funds from the operating savings to the regular checking was made by Stan Hedden and seconded by Roy Rogers. Board carried.

Jill also reported the following monthly bank account balances:

Regular Checking - \$723.42
Savings - Operating - \$145,594.93
Savings – Building - \$50,270.54
Savings – Equipment - \$104,412.57

A motion to accept the treasurer's report was made by Roy Rogers and seconded by Ron Lemon. Board carried.

Jill provided the members with the 2016 Budget vs. Actual Report as of February 10, 2016. Members accepted.

Jill presented the members with the final F.O.I.L policy. A motion to accept the F.O.I.L policy as written was made by Roy Rogers and seconded by Ron Lemon. Board carried. (Copy attached.)

Jill provided the members with the year-end financial statement for the Allegany Fire Department's Ladies Auxiliary. No questions asked. September 17, 2016 has been confirmed for the NYS Association of Fire District's Commissioner's Training. Jill also provided the members with a lawn maintenance bid contract for 2016. It was added that the contract now includes mulch for the flower beds surrounding the fire hall. Jill will place in the Olean Times Herald with bids due for review at the March meeting.

Jill provided the members with the 2015 year-end report (copy attached). A brief review was given with no questions or concerns by the members. A motion to approve the year-end report as presented was made by Frank Hall and seconded by Roy Rogers. Board carried. Jill will continue to complete the AUD by its deadline, February 29th, 2016.

Jill provided the members with an update on the Code of Ethics policy and employing Bob Wenzel as the janitor for the District. According to NYS and Ray DiRaddo, the District is not legally able to employ Bob; he is unable to receive compensation from the District while holding a position as a Commissioner. Therefore, the members have asked Jill to gather bids from local cleaning companies for the service. It was suggested that she contact SubCon Industries, Clean Sweep Cleaners, and J. Baire Janitorial. The members will review the bids at the March meeting.

Jill provided the members with a Personal Concepts offer for 2016 Labor Law posters. Members agreed to purchase the posters to be in compliance with NYS rules and regulations.

Rick provided the members with the following equipment repair statuses:

- LA-169 – Has been taken to Churchville Fire Equipment and was reported that the lift cylinders, cables and gauges on the ladder need to be repaired. It is expected to return by the end of March 2016. He will inform the Officer's and members at the next meeting. Rick provided material showing that given the sale price and the stated repairs; the District is still under price of what other comparable trucks are on the market for. Members agreed. Rick is also stating that the truck and ladder was inspected and given a certification by Brindlee Mountain before ownership. Churchville is stating that it is not possible that these items could wear out in this short time. It is suggested that Brindlee did not provide a correct certification. Rick is contacting Brindlee Mountain about this issue; hoping for a refund but is not expecting any corporation on their end.
- E-32 – Needs a new tank to pump valve. Churchville will be onsite to fix it.

- E-33 – Is having a transmission issue with the exterior valves. The truck is shifting gears when the truck is pumping. The system is thinking the truck is in motion when the pump is on. The Churchville representative explained how to operate the truck when this happens and it will be down for service.

Don Peters asked Rick when the NYS Best Practices trainings will be held. Rick stated that the trainings will be held the 4th Thursday in February and all Knapp Creek members are encouraged to attend.

Rick stated that he will be working with Jill to update the District Policies. These policies need to be given to each member as well as new members. Rick suggested a new disciplinary policy be added. Members agreed.

Rick stated that the NYS Department of Labor is requiring members to complete specific trainings. A list of these trainings will be given to the members at the next meeting; he feels the District is 85% compliant now.

A motion to adjourn was made by Frank Hall and seconded by Roy Rogers. Board carried.

The next scheduled meeting is March 10th, 2016 at 7pm at the Commissioner's office at the Allegany Fire Hall.

Respectively Submitted,

Jill M. Stady, Secretary