

TOWN OF ALLEGANY
BOARD OF FIRE COMMISSIONERS
186 West Main Street, Allegany, NY 14706

November 12, 2015

The monthly meeting of the Town of Allegany Board of Fire Commissioners was held at 7:00pm in the Commissioner's office of the Allegany Fire Hall, 186 W. Main Street, Allegany, NY 14706.

The meeting was called to order by Chairman Stan Hedden with the following members present: Frank Hall, Ron Lemon, Roy Rogers, Bob Wenzel and Jill Stady. Also present was Rick Stady, District Chief and Don Peters and Aaron Hooper of the Knapp Creek VFD.

The secretary read the minutes from the October 8th meeting. A motion to accept the minutes was made by Bob Wenzel and seconded by Roy Rogers. Board carried.

The treasurer, Jill Stady reviewed the invoices stated below for November 2015.

The following invoices were audited by the members and presented for payment:

Knapp Creek	\$1,516.67
Robert Wenzel	\$400.00
Jill Stady	\$600.00
Worth W. Smith	\$70.98
Firecompanies.com	\$259.97
Scott's Lawn and Landscaping	\$453.95
Emergency Reporting	\$99.00
Time Warner Cable	\$173.27
Ozzy's Repair	\$801.32
National Grid	\$517.19
Fleet Services	\$5.67
Cardmember Services	\$1,687.03
Verizon	\$171.13
Cattaraugus County DPW	\$633.31
IRM Services	\$203.98
Brico Technologies	\$116.73
CORR Distributors	\$6,587.63
Total	\$14,297.83

A motion to pay the invoices as presented and transfer the funds from the operating savings to the regular checking was made by Ron Lemon and seconded by Roy Rogers. Board carried.

A bill from Ozzy's Repair for \$56.01 was presented at the meeting for payment. A motion to pay the bill after the meeting was made by Bob Wenzel and seconded by Roy Rogers. Board carried.

Jill also reported the following monthly bank account balances:

Regular Checking - \$409.89

Savings - Operating - \$201,925.85
Savings – Building - \$50,268.00
Savings – Equipment - \$104,407.31

A motion to accept the treasurer's report was made by Ron Lemon and seconded by Frank Hall. Board carried.

Jill provided the members with a 2015 Budget vs. Actual Report for November 11th 2015. Members accepted.

Don Peters presented the members with the 2016 Knapp Creek equipment and storage leases. No change was presented for the storage lease and the payment of \$975.00 monthly will continue to December 31, 2016. Schedule A of the equipment lease lists the 2002 Tanker, 2004 Mini Pumper and 189 Pumper for a monthly payment of \$541.97 through December 31, 2016. A motion to accept the contract as presented was made by Roy Rogers and seconded by Frank Hall. Board carried. Each party has a signed copy of the contract. It was also confirmed that the trucks stated in Schedule A will be insured by the District by the end of 2015.

Jill provided the members with the following items to review:

- From a strong suggestion from the district's attorney and auditors, Jill presented the members with information to pay Jill and Bob as employees of the District rather than self-employed contractors. It was stated that it will cost the District approximately \$1,500 in taxes and \$273.00 for the QuickBooks payroll feature or \$552.00 to hire a payroll company. The members reviewed the information and a motion to add the payroll feature through QB and have Jill process the paychecks was made by Frank Hall and seconded by Roy Rogers. Board carried. Jill will work with Buffamante, Whipple & Buttafaro to register with NYS and start the payroll feature by January 2016.
- Commissioner election will be held December 8th from 6-9pm at the Community Center. Stanley Hedden is running for re-election and will turn in the petition for re-election by November 18th. The Board has elected Jill as the Election Clerk and Jim Billings and Gordon Scott as Election Inspectors.
- A verbal quote form was presented to the board. A motion to accept the verbal quote form was made by Ron Lemon and Bob Wenzel. Board carried. (copy attached).
- A letter written by the district attorney to Cattaraugus County 911 Center was presented to the members. This letter confirms that Rick Stady is the chief of the District and needs to receive text pages for both Allegany and the Knapp Creek station. Members agreed and the letter was signed by Stan Hedden. Jill will mail.
- Jill stated that the AREMS contract for 2016 will be reviewed at the December meeting. Jill will invite Jerry to the meeting.

Rick informed the members of the following items:

- The District received \$6,103.12 for reimbursement for their assistants at the snow storm in Buffalo in November 2014.
- The 2015 FEMA grants were denied.
- The new floor scrubber has been received.
- A new member application was presented for Jeff Morgan. A motion to accept this new member was made by Frank Hall and seconded by Bob Wenzel. Board carried.
- It was stated that the District needs to hold a few OSHA classes. Jill will check with the insurance company and see what free trainings they offer.

- The internet upgrade to a commercial site is now complete.
- The portable radio upgrade was presented. Rick stated that Kenwood and Motorola radios are available. He would like to use the FEMA reimbursement funds to fund this required upgrade. He is waiting to confirm which radios will be compliant with the digital upgrade of the broadcast system. Roy Rogers suggested he look into the Motorola radio's and report back with a price.

Gordon Scott arrived at the meeting to request receipts of purchases that were made from the 2014-2015 donation from the Engine Company, \$9,000.00 for Tower 169. Jill will work with Gordon after the meeting to get what's needed.

A motion to adjourn the meeting was made by Frank Hall and seconded by Stanley Hedden. Board carried.

The next scheduled meeting is December 10th, 2015 at 7pm at the Commissioner's office at the Allegany Fire Hall.

Respectively Submitted,

Jill M. Stady, Secretary