

TOWN OF ALLEGANY
BOARD OF FIRE COMMISSIONERS
186 West Main Street, Allegany, NY 14706

May 14, 2015

The monthly meeting of the Town of Allegany Board of Fire Commissioners was held at 7:00pm in the Commissioner's office of the Allegany Fire Hall, 186 W. Main Street, Allegany, NY 14706.

The meeting was called to order by Chairman Stan Hedden with the following members present: Frank Hall, Ron Lemon, Roy Rogers, Bob Wenzel and Jill Stady. Also present was Rick Stady, District Chief, Don Peters and Harvey Hitchcock of Knapp Creek VFD.

The secretary read the minutes from the April 9th meeting. A motion to accept the minutes was made by Frank Hall and seconded by Bob Wenzel. Board carried.

The treasurer, Jill Stady reviewed the invoices stated below for May 2015.

The following invoices were audited by the members and presented for payment:

Billings Sheet Metal	\$275.00
Bradford Publishing	\$61.28
Brico Technologies	\$176.30
Burt Young Sales Center	\$1,075.94
Cardmember Services	\$1,688.82
Cattaraugus County DPW	\$1,204.21
Churchville Fire Equipment	\$1,759.60
Churchville Fire Equipment	\$116.03
Clean Sweep Cleaners	\$425.00
ElizaCo., Inc.	\$980.40
Rescue Source	\$85.91
Henry H Hill	\$273.64
Jill Stady	\$600.00
J & R Auto	\$418.64
Knapp Creek	\$1,516.67
Generation Consulting	\$150.00
National Grid	\$556.47
NFPA	\$165.00
NYSEG	\$865.18
OccuStar	\$95.00
Portville Truck	\$1,591.30
Robert Wenzel	\$400.00
Schubert Enterprise	\$140.00
Scott's Lawn	\$599.00
Time Warner Cable	\$170.06
ThyssenKrupp Elevator	\$300.00
Twin Tier Overhead Door	\$629.95

Verizon	\$196.36
Worth W. Smith	\$94.39
Total	\$16,432.66

A motion to pay the invoices as presented and transfer the funds from the operating savings to the regular checking was made by Ron Lemon and seconded by Bob Wenzel. Board carried.

Jill also reported the following monthly bank account balances:

Regular checking - \$8,503.11
Savings - Operating - \$312,026.64
Savings – Building - \$195,449.76
Savings – Equipment - \$104,397.04

A motion to accept the treasurer’s report was made by Bob Wenzel and seconded by Roy Rogers. Board carried.

Jill provided the members with a 2015 Budget vs. Actual Report as of May 13th, 2015. She noted that the total for Knapp Creek should be less \$7,922.80 that was from the 2014 budget but paid in 2015. Members accepted.

The members discussed the NYS Efficiency Plan for 2015 that was presented at the City of Olean Municipal Building on April 7th. The members researched the plan and will not be filing a report.

Jill updated the members on several items. No new bids were received for the repairs to 10 N. 1st Street. The members agreed to ask for bids on just the roof repairs. Jill will contact Peterson Roofing and Paramount Roofing for a quote by the next meeting. Jill stated that the EMMA report was submitted on time. The external audit was started April 21st and is going well. Finally, Jill asked the members to purchase the newest version of QuickBooks. The current version being used is no longer supported. The members agreed.

Rick reviewed a letter stating the new requirements to be a line officer. He stated that many of the officers comply with the regulations; Mark Belli will need some additional classes before the deadline. There isn’t a deadline yet but Rick will work on scheduling the classes sometime this year. He will also have to review these requirements with Don Peters and see where his officers stand.

Rick stated that he would like a policy stating that all truck drivers receive a DOT physical by OccuStar yearly. Members agreed, Rick will draft a policy for review.

Rick stated that the new tarps for the trucks were received and will be installed soon. E-30 is scheduled for service and inspection; E-33 will need to be serviced within the next 30 days and UT-261 will also need to be serviced soon. Tower-169 has a hydraulic cylinder problem. Rick has removed the cylinders and has sent them out for rebuild at Webber Hydraulic. Training on the ladder for the line officers is complete; they will be working on the other members in the next few months. Rick also stated that the parts to repair the hydrant in the building are in and they will be repairing it shortly.

Rick and Don presented the members with new member applications for approval. At Allegany, Cory Pecorella and from Knapp Creek, Rebecca Hooper. A motion to accept both new members was made by Roy Rogers and seconded by Bob Wenzel. Board carried.

Jill followed up with Don on the status of the leases. Don stated that he was supposed to have an approved copy from the lawyer today but hasn't received it. Jill also asked Don to start an inventory list for the Knapp Creek Hall. For audit purposes this is required.

The next scheduled meeting is June 11th, 2015 at 7pm at the Commissioner's office at the Allegany Fire Hall.

A motion to adjourn the meeting was made by Roy Rogers and seconded by Frank Hall. Board carried.

Respectively Submitted,

Jill M. Stady, Secretary