

TOWN OF ALLEGANY
BOARD OF FIRE COMMISSIONERS
186 West Main Street
Allegany, NY 14706

September 12, 2013

The monthly meeting of the Town of Allegany Board of Fire Commissioners was held at 7:00pm in the Commissioner's office of the Allegany Fire Hall, 186 W. Main Street, Allegany, NY 14706.

The meeting was called to order by Chairman Stan Hedden with the following members present: Stan Hedden, Frank Hall, Ron Lemon, Roy Rogers, Bob Wenzel and Jill Stady. Also present was the District Chief Rick Stady and Knapp Creek chief Don Peters.

The secretary read the minutes from the August 8th meeting. A motion to accept the minutes was made by Roy Rogers and seconded by Bob Wenzel. Board carried.

The treasurer, Jill Stady reviewed the Treasurer's report and the invoices stated below for September 2013.

The following invoices were audited by the members and presented for payment:

Brad's Blacktop Sealers	\$475.00
Cardmember Services	\$1,811.47
Code 4 Fire and Rescue	\$700.00
ElizaCo.	\$832.00
Fleet Services	\$345.85
Jill Stady	\$500.00
Greg Stayer Electric	\$776.05
Knapp Creek	\$3,085.00
M & T Landscaping	\$40.00
National Grid	\$1,028.28
NAPA	\$855.79
National Grid	\$739.00
NYSEG	\$43.68
Portville Truck	\$416.98
Robert Wenzel	\$400.00
Time Warner Cable	\$167.50
Twin Tier Overhead Doors	\$495.00
Verizon	\$125.54
Worth W. Smith	\$93.04

Total \$11,901.90

A motion to pay the invoices presented was made by Roy Rogers and seconded by Ron Lemon. Board carried.

Jill also reported the following monthly bank account balances:

Regular checking - \$31,716.73
Savings - Operating - \$196,617.20
Savings – Building - \$164,808.21
Savings – Equipment - \$77,544.29

A motion to accept the treasurer's report was made by Stan Hedden and seconded by Frank Hall. Board carried.

Scott Reed from Buffamante, Whipple and Buttafaro (BWB) presented the members with the final report of the 2012 audit. He stated that recommendations are strong and suggested increase use of the QuickBooks software for monthly treasurer reports, balance sheets and income statements. BWB also created a Fixed Asset Inventory Sheet for the District. The District will use this form to track all expenses over \$2,500. Scott explained that his firm offers QuickBooks training. Since Jill is new to the QuickBooks software she asked the members to approve a training with a member of BWB. A motion to approve the QuickBooks training was made by Bob Wenzel and seconded by Frank Hall. Board carried.

Don Carpenter of Carpenter Consulting Group presented the members with a proposal for Blue Wireless to extend the radio tower at AFD. Rick Stady explained that the FCC regulates the height of the tower and the district is unable to extend it. Don left the members with some information in case of a future joint effort.

Don Peters asked the members to purchase four sets of gear with the remaining 2013 Knapp Creek chiefs budget. A motion to purchase the gear was made by Roy Rogers and seconded by Ron Lemon. Board carried. Rick Stady will work with Don to get the members fitted.

Rick Stady asked the members to purchase the used gear from the Town of Olean Fire Department for Jack Peck. The cost of the gear is \$1,000.00. A motion to purchase the used gear was made by Bob Wenzel and seconded by Ron Lemon. Board carried. Jill will get a check to Rick.

Rick informed the members that the FEMA radio grant that was approved in District 4 has a AFD match around \$9,800.00. Since these radios will also be used in the ambulances and AREMS members, the AREMS Board has agreed to pay \$3,500 towards these radios.

Rick also informed the members that the back breaks on Rescue – 7 were installed incorrectly before AFD purchased it. Rick is asking approval to contact the Pierce dealer that installed these breaks and ask for a refund of the \$1,700.00 repair bill. Members agreed.

The members scheduled a budget meeting on September 15th at 7pm in the Commissioner's office at 186 W. Main Street. Jill reminded the members that the 2014 public budget hearing will be held at the Allegany Community Center on October 15th from 7pm to 9pm.

The next scheduled meeting is October 10th, 2013 at 7pm at the Commissioner's office at the Allegany Fire Hall.

A motion to adjourn the meeting was made by Frank Hall and seconded by Ron Lemon. Board carried.

Respectively Submitted,

Jill M. Stady, Secretary